

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: January 24, 2022

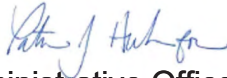
CAO File No. 0220-03695-0281

Council File No. 21-1379

Council District: All

To: The Mayor and Council

From: Matthew W. Szabo, City Administrative Officer



Reference: Transmittal from the Mayor dated November 17, 2021

Subject: **FISCAL YEAR 2020 STATE HOMELAND SECURITY PROGRAM GRANT
ACCEPTANCE**

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or his designee, to:

- a. Accept, on behalf of the City, the Fiscal Year 2020 State Homeland Security Program (FY20 SHSP) grant in the amount of \$525,644 for a grant performance period of September 1, 2020 to February 28, 2023 to fund approved City of Los Angeles Emergency Management, Fire, and Police Departments' projects as outlined in Attachment 3 of the Mayor's transmittal dated November 17, 2021.
- b. Negotiate and execute an agreement with the County of Los Angeles for a term between September 1, 2020 through February 28, 2023 for receipt of FY20 SHSP funds, consistent with the approved grant budget and in accordance with the agreement included as Attachment 2 of the Mayor's transmittal dated November 17, 2021, subject to the approval of the City Attorney as to form;
- c. Negotiate and execute a contract with a vendor to develop a multimedia marketing and outreach plan for a term of up to 12 months within the grant performance period, and for an amount not to exceed \$75,000, subject to approval of the City Attorney as to form;
- d. Negotiate and execute a contract with a vendor to conduct one session of All Hazards Incident Management Team training at \$50,000 per session for a term of up to 12 months within the grant performance period, for an amount not to exceed \$50,000, subject to the approval of the City Attorney as to form;
- e. Submit to the grantor, on behalf of the City, requests for drawdown of funds or reimbursements of City funds expended for eligible grant purposes; and,

- f. Prepare the Controller's instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions;

2. Authorize the Controller to:

- a. Establish a new receivable in Fund No. 64K in the amount of \$525,644 for the FY20 SHSP grant;
- b. Expend and receive funds upon presentation of documentation and proper demand by the Mayor's Office of Public Safety to reimburse City departments;
- c. Appropriate funds within the new Fund 64K, Department No. 46 as follows:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
64K/46	46V935	EMD Grant Allocation	\$ 175,644
64K/46	46V138	Fire	100,000
64K/46	46V938	LAFD Grant Allocation	50,000
64K/46	46V170	Police	200,000
Total			\$ 525,644

- d. Transfer appropriations from the FY20 SHSP Grant Fund No. 64K, Department No. 46, to the General Fund to reimburse the General Fund for grant-related expenditures as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
64K/46	46V138	Fire	\$ 100,000
64K/46	46V170	Police	50,000
Total			\$ 150,000

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
100/38	001098	Overtime Variable Staffing	\$ 100,000
100/70	001092	Overtime Sworn	50,000
Total			\$ 150,000

- e. Transfer cash from Fund 64K/46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from the City of Los Angeles Emergency Management, Fire and Police Departments; and
3. Authorize the City Clerk to place the following action relative to the FY20 SHSP grant on the City Council agenda on July 1, 2022 or the first meeting day thereafter:
- a. Appropriate funds within Fund 64K, Department 46 as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
64K/46	46V170	Police	\$ 150,000
Total			\$ 150,000

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
64K/46	46W170	Police	\$ 150,000
Total			\$ 150,000

- b. Transfer appropriations from FY20 SHSP Grant Fund No. 64K, Department 46, to the General Fund to reimburse the General Fund for FY20 SHSP as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
64K/46	46W170	Police	\$ 150,000
Total			\$ 150,000

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
100/70	001092	Police	\$ 150,000
Total			\$ 150,000

SUMMARY

The Mayor's Office of Public Safety (Mayor's Office) requests authority to accept the Fiscal Year 2020 State Homeland Security Program (FY20 SHSP) award in the amount of \$525,644 from the United States Department of Homeland Security. The grant performance period is from September 1, 2020 through February 28, 2023. There is no matching requirement for this grant.

The FY20 SHSP provides funding for planning, equipment, training, exercises and grant administration for emergency prevention, preparedness and response. This grant is funded by the U.S. Department of Homeland Security and distributed to the States. In this case, the California Governor's Office of Emergency Services (Cal OES) was awarded a grant allocation, which will be used to provide program funding to Operational Areas within the state based on population and designated for the benefit of all first responders in the area. The County of Los Angeles subsequently administers the grant funding and distributes it among regional recipients, including the City of Los Angeles.

The Mayor's Office requests authority to negotiate and execute the FY20 SHSP allocation sub-recipient agreement between the City and the County of Los Angeles, which is provided as Attachment 2 to the Mayor's transmittal dated November 17, 2021.

The City's FY20 SHSP allocation will fund projects within the Los Angeles Emergency Management Department (EMD), Los Angeles Fire Department (LAFD), and Los Angeles Police Department (LAPD) as follows:

Los Angeles Emergency Management Department (EMD)

ReadyLA Outreach Campaign - \$75,000

Funding in the amount of \$75,000 is provided to EMD to select and hire a vendor to develop a multimedia marketing and outreach plan that serves to provide an understanding of responses to different emergencies, as well as inform and educate individuals about how essential it is to prepare for disasters. This project will use marketing tools, advertising tools, the internet and social media to engage stakeholders and proposes efforts to enhance regional preparedness through a spectrum of modalities from which people can receive emergency alerts, learn to prepare and gain an understanding of available resources.

The Mayor's Office requests authority to negotiate and execute a contract with a vendor to develop a multimedia marketing and outreach plan for a term of up to 12 months within the grant performance period, for an amount not to exceed \$75,000.

Emergency Preparedness Printing - \$100,644

Funding in the amount of \$100,644 is provided to EMD for hardcopy printing of community emergency awareness and readiness materials. EMD will utilize the Department of General Services Publishing Services to produce the hardcopy materials. Though the EMD makes these materials available online, it also prints a modest amount in hardcopy form as a part of its Ready Your LA Neighborhood (RYLAN) initiatives. These hardcopies are used for underserved communities; persons with limited mobility or access and functional needs, for example, those who need large print or Braille formats; and for trainings, and conferences.

Los Angeles Fire Department (LAFD)

All Hazards Incident Management Team Training (FEMA AHIMT O-305) - \$150,000

Funding in the amount of \$150,000 is provided to LAFD for All Hazards Incident Management Team (AHIMT) training, which includes Advanced Incident Command System courses and Incident Leadership. The LAFD will utilize funds to cover overtime, backfill, and contractual services for the delivery of AHIMT training. AHIMT training consists of one five-day session course for up to 36 students.

The Mayor's Office requests authority to negotiate and execute a contract with a vendor to conduct one session of AHIMT training at \$50,000 per session for a term of up to 12-months within the grant performance period, for an amount not to exceed \$50,000.

Los Angeles Police Department (LAPD)

Weapons of Mass Destruction/Threat 8 Training - \$200,000

Funding in the amount of \$200,000 is provided to the LAPD for Weapons of Mass Destruction (WMD)/Threat 8 Training. The program will provide review, updates and training regarding Catastrophic Incident Command of a WMD incident. It will utilize Unified Command training to continue to develop and sustain core capabilities to prevent, protect, respond and recover from a WMD incident.

This project will support WMD training to attain certification and annual re-certification as required by Cal-OSHA and enhances the capabilities of personal protective equipment (PPE) operations in the Los Angeles/Long Beach Operational Area (LA/LB OA). Further, this project will enhance the performance and response capabilities of the LA/LB OA to a Chemical, Biological, Radiological, Nuclear and high yield Explosives (CBRNe) incident of national significance. It will also expand the regional PPE Training curriculum and maintain a skilled cadre to meet safety requirements required by Cal-OSHA for incidents posing any immediate threat to life or health.

This training will close capability gaps by providing specified training to individuals who will become subject-matter experts and will provide them with annual refresher trainings to maintain up to date level of intelligence of this subject, as provided by Cal-OSHA. It will also aid to maintain environmental responses to incidents, maintain efficient Operational Coordination and maintain Threat and Hazard Identification levels.

FISCAL IMPACT STATEMENT

There is no impact to the General Fund as a result of the recommendations in this report. Acceptance of the Fiscal Year 2020 State Homeland Security Program (FY20 SHSP) award in the amount of \$525,644 will provide funding for the Los Angeles Emergency Management Department, Los Angeles Fire Department, and Los Angeles Police Department.

FINANCIAL POLICIES STATEMENT

The recommendations in this report comply with the City's Financial Policies in that one-time revenue is used for one-time expenses, all grant-eligible costs are fully covered by grant funds, and grant funds are sufficient to support grant activities.